

# **Minutes of the Parish Council Meeting held on 27<sup>th</sup> November 2019**

## **Sutton St Edmund Parish Council held at SSE village hall.**

Present: Cllrs M.Coleman, C.Hunns, A.Savage and M.O’Kane Parish Clerk  
Mrs.C.Mackenzie

2 members of public.

### **1. Welcome.**

Cllr Coleman welcomed everyone.

### **Public forum for 15 mins.**

### **2. Apologies for absence.**

a. Apologies received from Cllr Bowman, reasons given and accepted by all.

### **3. Declarations of interest.**

a. None received.

### **4. Notes of the Annual Parish Council Meeting held on 23<sup>rd</sup> September 2019 to be accepted as the minutes.**

a. Proposed by Cllr Savage and seconded by Cllr O’Kane that these be accepted.  
Resolved to accept these minutes.

### **5. Police matters.**

a. No Police report had been given. But contact had been made by the new PSCO Tracy Mason who is now covering this area.

### **6. Financial matters.**

a. The financial report had been circulated and was resolved to accept these figures.  
b. The 2020-2021 budget figure had been discussed and the precept increased to £7700.

### **7. Administration.**

a. Clerk advised that she would be leaving at the end of the year due to a home relocation.  
b. The recycle bin had been removed from the village hall car park, SHDC deemed it not financially productive to retain the waste bin there.  
c. Poo bag bins. Clerk had been allocated a dog poo bag dispenser, After discussion it was agreed that this be returned.

### **8. Village hall.**

a. The windows, doors and fascia shed now been replaced. Lots of future events had been planned and those previously taken place had been well attended.

### **9. Playing field.**

a. The Parish Council are in receipt of one quote for new play equipment, but it was agreed to get others.

**10. Highways matters.**

- a. Nothing to report from highways.
- b. No dog poo bag dispensers had been agreed.
- c. It was agreed to purchase all the Community Speed Watch equipment and to make contact with Jan Whitbourne to see when the next training course will take place.

**11. Planning.**

- a. The latest planning applications had been circulated and comments made on the SHDC portal.

**12. Correspondence.**

- a. Any correspondence received had been included within the agenda. As per item 7b.

**13. Date of the next meeting.**

- a. To confirm the date if the next meeting as Wednesday 29<sup>th</sup> January 2020

**14. Councillors reports and items for inclusion at the next meeting.**

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere in the agenda and to raise items for future agendas.

- a. It was asked of the Clerk to invoice the village hall for the 2019 rent of £50 and circulate the village hall lease to all Cllrs.

**15. To resolve whether to move into closed session.**

- a. None.

Meetings closed at 8.35pm.