

## *Sutton St Edmund Parish Council*

Jane Ripley  
Clerk

Braemar  
231 Broadgate  
Sutton St Edmund  
Spalding Lincs

9<sup>th</sup> November 2015

Dear Councillor

You are hereby summoned to attend the Annual meeting of the above Council to be held at the Village Hall Sutton St Edmund On 16<sup>th</sup> November 2015 at 7.15pm or at the rising of the public forum. The business to be dealt with at the meeting is listed below in the agenda.

There will be a 15-minute public forum at 7.00pm when members of the public may ask questions or make a short statement to the Council and your attendance is also requested during this period.

Yours Faithfully

*Jane Ripley*

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### **AGENDA**

- 1. Apologies for absence and reasons given**
- 2. To receive declarations of interest in accordance with the Localism Act 2011 and to consider any applications for dispensation.**
  - a. Full Council dispensation for setting Parish Precept.**
- 3. Notes of last meeting held on 19<sup>th</sup> August 2015 to be approved as minutes**
- 4. Police matters**
- 5. To Discuss applications for co-option to Council**
- 6. Clerks report on outstanding matters**
- 7. Finance:**
  - a. Items under sec 137
  - b. Payments for approval

<b>Date</b>	<b>Payee</b>	<b>Ref</b>	<b>Item</b>	<b>Chq No</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
28/8/15	Mrs Ripley	T17	Wages Aug		£213.46		£213.46
28/9/15	Mrs Ripley	T18	Wages Sept		£213.46		£213.46
6/10/15	H M Rev & Cust	T19	PAYE		£160.20		£160.20
17/10/15	Spald Rect Feoffees	T20	Allotment Rent		£400.00		£400.00
28/10/15	Mrs Ripley	T21	Wages Oct		£213.66		£213.66
16/11/15	FLP	T22	Play Equip Insp				
16/11/15	Mrs J Ripley	T23	Expenses		£179.35		£179.35
16/11/15	ICO		Data Protection	100804	£35.00		£35.00
16/11/15	Mrs K McKinnon		Litter collection	100805	£72.00		£72.00

Money In: Allotment rents £529

- 8. Correspondence: To note general correspondence**
  - a. SHDC - Electors Register update
  - b. Making Parishes Better – FOI request

- c. NLDIDB – Invite
- d. Pensions Regulator – Registration acknowledgement
- e. Came & Co- Insurance certificate
- f. Make Parishes Better Places – FOI request
- g. SHDC- Transparency Code
- h. LCC Highways – Maintenance schedule
- i. LCC – Revised speed management Policy \_draft (circulated)
- j. Wyrde Croft Wind farm – Update (circulated)
- k. HM Cust & Rev – VAT refund
- l. LCC – Minerals & Waste Local Plan – Core Strategy (circulated)
- m. LCC – Public Consultation –Adult Care non-residential contributions to care
- n. E- mail –Parishioner – Rubbish/Dog Waste & Dogs
- o. NALC – Financial Topic Note (circulated)
- p. Grant Thornton – Completed Audit
- q. Fenland Play – Inspection report and quote for Maintenance 2015
- r. NALC – Fly the Flag (circulated)
- s. Environment Agency – Community Emergency Volunteers (circulated)
- t. LCC \_ Self-help in winter weather
- u. LCC – Consultation on Lincolnshire School Admission Arrangements
- v. ICO – Data Protection renewal
- w. LCC – Acknowledgment of Highway reports
- x. Wryde croft Wind farm – Update – (Circulated)
- y. SHDC – Voluntary code of smoke free play areas ( Circulated)

#### **9. To Discuss Playing Field**

- a. Annual Inspection report
- b. To Resolve on new provider for Inspection report

#### **10. Highways:**

- a. Update on outstanding matters
- b. New matters for report

#### **11. Planning:**

- a. To Resolve on Councils procedure for Planning replies

#### **Consultation:**

- H19-0834-15 Mr & Mrs Oddy , Orchard View Caravan Park , Broadgate  
To extend opening season to 12 months of year & to increase touring pitches to 45 (circulated)
- H19-0852-15 Mr S Coats (Old Hall Farm Co Ltd) The Oaks 251 Broadgate  
Change of use of 3 redundant farm buildings to residential (circulated)
- H19-0862-15 Mr & Mrs Proctor, Ollards Farm, Hall Gate Road  
Demolition of existing dwelling and barn and erection of replacement dwelling (circulated)
- H19-0998-15 Mr New, Station House, French drove, Gedney Hill  
Proposed extension to site curtilage and quadruple garage (circulated)

#### **Approval**

- H19-0684-15 Mr Ashton, Hollands Farm, Hall Gate Rd  
Change agricultural building to dwelling house (Prior approval)
- H19-0735-15 Mr Ward, Eastward Lodge, 41 Luttongate  
Stables/tack room and manage for private use only

#### **Refusal:** None

#### **Enforcement Notices:** None

#### **Appeals:** None

**12. To discuss Engaging with Parishioner – Cllr Hunns**

**13. To Resolve on Council Budget & Precept.**

**14. To adopt the following policies and procedures:**

- a. Equal Opportunities Policy
- b. Complaints procedure policy
- c. Policy on handling FOI request
- d. Risk Management Policy

**15. To discuss Council Pension Scheme**

**16. Date of next meeting:**