

Minutes of the Parish Council meeting held on 19<sup>th</sup> August 2015 at Sutton St Edmund Village Hall commencing at 7pm.  
Cllr S Morris in the Chair.  
In Attendance, Cllr Coleman, Cllr M Morris , Cllr Hunns, Cllr Jarrett, Cllr Winch, District Cllr Seymour and County Cllr Webb.

The Chairman welcomed Cllr J Jarrett to her first meeting.

**1. 43.15 Apologies for absence and reasons given**

PCSO Gordon and Mrs Ripley, Parish Clerk sent their apologies.

**2. 44.15 To receive declarations of interest in accordance with the Localism Act 2011 and to consider any applications for dispensation.**

None

**3. 45.15 Notes of last meeting held on 23rd May 2015 to be approved as minutes**

The Notes were taken as read, approved and signed by the Chairman.

**4. 46.15 Police matters**

PCSO Gordon sent the following report:

I have been made aware from a member of the public that there are some speeding issues through the village, I will attend with the interactive speed sign and also the speed gun to see what comes up. Are you aware if there has been a request put forward for an archer survey to be done recently, if not then please let me know and I will contact the Lincolnshire Road safety Partnership to see if they can assist?

There has been no incidents to report for the Sutton St Edmunds area however I would like to remind the public about shed and house safety as there have been burglaries in surrounding areas. If anyone would like some crime prevention advice then please let me know and I would be happy to visit anyone.

If there are any queries from members of the public then please forward them onto me and I can deal accordingly.

Clerk to contact and request survey be organised.

**5. 47.15 To Discuss applications for co-option to Council**

One application had been received for co-option

This was read to Council, Cllr Coleman proposed Mr Winch be co-opted to Council, Cllr Jarrett seconded with all in favour.

Mr Winch signed his declaration of acceptance.

The Chairman welcomed him to the Council.

**6. 48.15 Clerks report on outstanding matters**

All correspondence from the May meeting has been dealt with.

The two new dog bins have are not being emptied regularly despite repeated phone calls to SHDC.

County Cllr Webb informed Council that the collection of dog waste is now the responsibility of the refuse collection tem. The Clerk can request the bins be emptied when required.

The Phone box has now been repaired.

The teenage shelter and goal post has been re painted.

The Play equipment maintenance is now complete.

The litter grant has been applied for and received from SHDC but has been reduced to £170.00 this year.

The completed Audit has been submitted.

Nominated contact has been completed with the Pensions Regulator.

The Web site is now up to date with all information to comply with Transparency requirements.

Four Grass maintenance tender packs have been applied for and sent out.

**7. 49.15 Finance:**

- a. Items under sec 137 = None
- b. Payments for approval

| Date    | Payee          | Ref | Item                          | Chq No | Net     | VAT    | Gross   |
|---------|----------------|-----|-------------------------------|--------|---------|--------|---------|
| 28/5/15 | Mrs Ripley     | T9  | Wages May                     |        | £213.46 |        | £213.46 |
| 4/6/15  | James Chadwick | T10 | Maint to Shelter & Goal post  |        | £450.00 |        | £450.00 |
| 15/6/15 | TopKnot        | T11 | Repair Phone Kiosk            |        | £159.50 |        | £159.50 |
| 28/6/15 | Mrs Ripley     | T12 | Wages June                    |        | £213.46 |        | £213.46 |
| 6/6/15  | H M Rev & Cust | T13 | PAYE                          |        | £160.00 |        | £160.00 |
| 19/8/15 | FLP            | T14 | Maintenance to Play Equipment |        | £246.94 | £49.39 | £296.33 |
| 19/8/15 | Mrs J Ripley   | T15 | Expenses                      |        | £109.25 |        | £109.25 |
| 19/8/15 | Mrs J Ripley   | T16 | Wages July                    |        | £213.46 |        | £213.46 |
| 19/8/15 | Mrs K McKinnon |     | Litter collection             | 100803 | £72.00  |        | £72.00  |

Money In: H M Rev & Customs- VAT refund £169.70 SHDC – Litter Grant £170.00

Council RESOLVED to make payments as put before them.

c. 1<sup>st</sup> quarter bank reconciliation = this was handed out & Cllr S Morris checked it against the bank statements.

d. Council spend to date against budget = this was handed out

**8. 50.15 Correspondence: To note general correspondence**

- a. SHDC - Electors Register update
- b. Making Parishes Better – FOI request
- c. NLDIDB – Invite  
Any Councillor wishing to attend will contact the Clerk.
- d. Pensions Regulator – Registration acknowledgement
- e. Came & Co- Insurance certificate
- f. Make Parishes Better Places – FOI request
- g. SHDC- Transparency Code
- h. LCC Highways – Maintenance schedule
- i. LCC – Revised speed management Policy \_draft (circulated)
- j. Wryde Croft Wind farm – Update (circulated)
- k. HM Cust & Rev – VAT refund
- l. LCC – Minerals & Waste Local Plan – Core Strategy (circulated)
- m. LCC – Public Consultation –Adult Care non-residential contributions to care
- n. E- mail –Parishioner – Rubbish/Dog Waste & Dogs  
District Cllr Seymour was requested to contact Waste Collections at SHDC on Parish’s behalf.
- o. NALC – Financial Topic Note (circulated)
- p. Mr C Winch – Casual Vacancy Application
- q. SHDC – Help reduce fraud and error in welfare system
- r. Barclays – Bank Statement
- s. LALC – Newsletter and AGM Information
- t. Lincs Police – E mail update (item 4)

**9. 51.15 To Discuss Playing Field**

Cllr S Morris reported that the playing field was looking good.

**10. 52.15 Highways:**

- a. Update on outstanding matters

- All resurfacing work within the Parish has now been completed.
- b. New matters for report  
None

**11. 53.15 Planning:**

**Consultation:**

H19-0462-15 Mr & Mrs Goodship, 38 Broadgate Sutton St Edmund  
Extension and Internal alterations (circulated)

*Council Supported this application*

H19-0684-15 Mr Ashton, Hollands Farm, Hall Gate Rd

Change agricultural building to dwelling house (Prior approval)

*No comment from Council*

H19-0735-15 Mr Ward, Eastward Lodge, 41 Lutingtone

Stables/tack room and manage for private use only

*Council supported this application*

**Approval**

H19-0083-15 Mr Fowler, Coronation Avenue, Throckenholt

Erection of 5 bedroom dwelling and separate Garage.

H19-0423-15 Mr & Mrs Fletcher 201 Broadgate

Proposed single storey rear extension (Prior Notification Application)

H19-0462-15 Mr & Mrs Goodship, 38 Broadgate Sutton St Edmund

Extension and Internal alterations

**Refusal:** None

**Enforcement Notices:** None

**Appeals:** None

**12. 54.15 To elect Parish Council representative Trustee to Poores Charity**

Cllr Winch was proposed, seconded and elected as representative.

**13. 55.15 To discuss Council Pension Scheme**

Deferred to September meeting

**14. 56.15 Date of next meeting:**

September 22nd 2015

There being no further business the meeting was declared closed at 7.40pm

Signed:

Chairman

Dated