

Minutes of the Parish Council meeting held on 25<sup>th</sup> July 2016 at Sutton St Edmund Village Hall commencing at 7pm.

Cllr C Winch in the Chair.

In Attendance Cllr J Jarrett, Cllr C Winch, Cllr T Morris, District Cllr Seymour and Mrs Ripley Parish Clerk.

**1. 38.16 To Elect a Chairman for the meeting**

Due to the absence of the Chairman and Vice Chairman it was necessary to appoint a Chair for the meeting.

Cllr Jarret proposed Cllr Winch, this was seconded and RESOLVED.

Cllr Winch took the Chair.

**2. 39.16 Apologies for absence and reasons given**

Cllrs S Morris, M Morris, M Coleman & C Hunns sent their apologies and Council RESOLVED to accept them.

County Cllr W Webb sent his apologies.

**3. 40.16 To receive declarations of interest in accordance with the Localism Act 2011 and to consider any applications for dispensation.**

None

**4. 41.16 Notes of last meeting held on 24<sup>th</sup> May 2016 to be approved as minutes**

These were taken as read and Council RESOLVED to accept them as minutes.

**5. 42.16 Police matter**

Report from PCSO A Gordon:

There are no Police Incidents of note that have happened in Sutton St Edmunds from between 23/06/2016 and 23/07/2016.

Please could I make members of the public aware about summertime crime. There have been a couple of burglaries in The Suttons area, this includes outdoor shed's being broken into and tools being taken. Could I please remind people to make sure that sheds are locked where possible and if there is valuable machinery and tools to make sure they are marked. This can be done by either using a UV pen which can be obtained by myself or some people make their own markings on them. This to make sure that if property is taken then it can be returned to the rightful owners without any problems. I am aware that the weather has been very hot but when people go out can they please make sure that all doors and windows are locked and alarms set where people have them. If people are having BBQ's in the back gardens then please make sure that the front doors and windows are locked so no one can gain entry. If anyone requires any further information or would like a visit then please get them to give me a call and I will arrange to speak with them.

**6. 43.16 Clerks report on outstanding matters**

All correspondence from the May meeting has been dealt with.

The litter grant has been applied for from SHDC.

The completed audit has been submitted to the Auditors.

**7. 44.16 Finance:**

a. Items under sec 137 = None

b. Payments for approval

| Date    | Payee         | Ref | Item       | Chq No | Net     | VAT | Gross   |
|---------|---------------|-----|------------|--------|---------|-----|---------|
| 25/5/16 | Came & Co     | T8  | Insurance  |        | £276.49 |     | £276.49 |
| 28/5/16 | Mrs Ripley    | T9  | Wages May  |        | £217.60 |     | £217.60 |
| 28/6/16 | Mrs Ripley    | T10 | Wages June |        | £215.73 |     | £215.73 |
| 6/7/16  | HM Rev & Cust | T11 | PAYE       |        | £161.60 |     | £161.60 |

|         |                    |     |                   |  |         |         |         |
|---------|--------------------|-----|-------------------|--|---------|---------|---------|
| 25/7/16 | T A Blackamore Ltd | T12 | Ground Maint 2015 |  | £680.96 | £136.19 | £817.15 |
| 25/7/16 | Mrs K McKinnon     | T13 | Litter collection |  | £72.00  |         | £72.00  |
| 25/7/16 | Mrs J Ripley       | T14 | Expenses          |  | £118.60 |         | £118.60 |

Money In: Bank interests 70p

It was RESOLVED to make payments as put before Council.

a. The Clerk handed out copies of the 1st quarter bank reconciliation and spend against budget.

Cllr Winch checked the bank statement and signed it.

**8. 45.16 Correspondence: To note general correspondence**

- a. Barclays – Bank Statement
- b. LALC – News (circulated)
- c. Parishioner e mail – Burglaries- Clerk has replied
- d. SHDC- Consultation on Scheme for the establishment of a Mayoral Combined Authority for Greater Lincolnshire.
- e. Grant Thornton – Information request on Asset register- Information forwarded
- f. Barclays bank – Statement
- g. Barclays – Compensation Information
- h. SHDC – SELLP preferred sites for development consultation
- i. Wryde Croft Wind Farm – grant application information
- j. LCC – Posters for fun day- on noticeboard
- k. NALC – new pay scales

**9. 46.16 To Discuss Playing Field**

Clerk checked field 2 weeks ago all ok.

**10. 47.16 Highways:**

- a. Update on outstanding matters  
None
- b. New matters for report  
None

**11. 48.16 Planning:**

**Consultation:**

H19-0539-16 Mr Coates, The Oaks, Broadgate

Outline planning for residential development (3 dwellings)

*Council supported this application*

H19-0613-16 Bernard Matthews Ltd, Gedney Hill Farm , Lutington Rd

Replace timber feed silos with steel type (retrospective)

*Council supported this application*

H19-0637-16 A Anderson & J Dewsbury 3 Cross Rd

Proposed 4 bedroom chalet bungalow ( re-application of H19-1138-15 following change of owners)

*Council supported this application*

**Approval :**

H19-0402 Mr C Winch, Eye Farm, 168 Broadgate

Proposed replacement dwelling

H19-0325-16 Mrs J Horry, Fourwinds, Cross Road

Outline planning for Residential development single plot

H19-0396-16 Mrs S Thompson, Redmay Farm, Broadgate

Residential development Bungalow

**Refusal:**

H-19- 0492-16 Mr S Coates, The Oaks, 251 Broadgate

Outline planning for Residential development (3 dwellings)

**Enforcement Notices:** None

**Appeals:**

**12. 49.16 Parish Council Village Car Park**

Cllr Winch to trim back foliage over the summer.

**13. 50.16 To adopt updated Risk Assessment.**

Council RESOLVED to adopt the Risk Assessment as put before them.

**14. 51.16 Consultation on Scheme for the establishment of a Mayoral Combined Authority for Greater Lincolnshire.**

Council did not wish to reply to this consultation.

**15. 52.16 To Resolve on application to Transparency Fund for Lap top computer and printer combined scanner.**

Council RESOLVED to apply for this funding.

**16. 53.16 To Discuss Use of Phone Kiosk for Defibrillator.**

Council RESOLVED to allow the use of the Phone Kiosk to place a defibrillator in should one be purchased in the future.

**17. 54.16 Date of next meeting: November 22nd 2016 at Village Hall**

There being no more business the meeting closed at 8.00pm

Signature:

Date: