

Minutes of the Parish Council meeting held on 22nd March 2016 at Sutton St Edmund Village Hall commencing at 7.30pm.

Cllr S Morris in the Chair.

In Attendance: Cllr Hunns, Cllr Jarrett, Cllr Winch, Cllr T Morris, Cllr M Morris, Cllr M Coleman, District Cllr Seymour, County Cllr Webb and Mrs Ripley Parish Clerk.

1. 1.16 Apologies for absence and reasons given

None

2. 2.16 To receive declarations of interest in accordance with the Localism Act 2011 and to consider any applications for dispensation.

None

3. 3.16 Notes of last meeting held on 24th November 2015 to be approved as minutes

These were taken as read and Council RESOLVED to accept them as minutes.

4. 4.16 Police matters

None

5. 5.16 Clerks report on outstanding matters

All requested correspondence from the November meeting has been dealt with.

2016/17 precept request has been submitted to SHDC.

All allotment rents will be sent out on 1st April 2016.

The Clerk handed out the LALC training schedule for January to July 2016.

(Councillors to contact clerk individually for required course bookings).

Clerk informed council that this scheme is not being used sufficiently to justify the cost.

6. 6.16 Finance:

a. Items under sec 137 = None

b. Payments for approval

Date	Payee	Ref	Item	Chq No	Net	VAT	Gross
28/11/15	Mrs Ripley	T23	Wages Nov		£213.66		£213.66
28/12/15	Mrs Ripley	T24	Wages Dec		£213.46		£213.46
6/1/16	H M Rev & Cust	T25	PAYE		£160.00		£160.00
13/1/16	Mrs J Spriggs	T26	War memorial upkeep		£90.00		£90.00
13/1/16	SSE Village Hall	T27	Rent 2015		£45.00		£45.00
13/1/16	SLCC	T28	Subscription 2016		£49.00		£49.00
13/1/16	LALC	T29	Training 2016-17		£80.00		£80.00
28/1/16	Mrs Ripley	T30	Wages Jan		£213.46		£213.46
28/2/16	Mrs Ripley	T31	Wages Feb		£213.46		£213.46
22/3/16	Printer base	T32	Ink Toner		£27.57	£5.51	£33.08
22/3/16	SHDC	T33	Election costs 2015		£80.96		£80.96
22/3/16	LALC	T34	Subs2016/17		£160.54	£32.11	£192.65
22/3/16	Mrs Ripley	T35	Expenses		£163.60		£163.60
22/3/16	Mrs K McKinnon		Litter collection	100806	£72.00		£72.00

Council RESOLVED to make payments as put before them.

c. Money In: Nil

d. Bank reconciliation and spend against budget for 3rd quarter to end December 2015

The Clerk handed out copies of the above, there were no questions.

Cllr Winch inspected the bank reconciliation against the Bank statements and signed them off.

7. 7.16 Correspondence: To note general correspondence

a. NALC – Procurement of Auditor of small councils

- b. SHDC – Electoral register
- c. NALC – Council Tax Support Scheme Consultation
- d. SHDC – Election charges May 2015
- e. SLCC – Subscription renewal
- f. LALC – News
- g. LALC – Training Scheme Subscription
- h. LALC- News (Circulated)
- i. LCC – Highways briefing
- j. South East Lincolnshire Local Plan –Public consultation- draft document (circulated)
- k. SHDC – Precept request
- l. Barclays Bank – Statement
- m. SHDC – Electoral register update
- n. FLP – Maintenance quote (item-9)
- o. LCC – Youth & Community development team
- p. NALC – Letter from Chairman (circulated)
- q. Parish Clerk Sutton St James – Parish support grant (circulated)
- r. SHDC – Electoral register update
- s. SHDC – Voting notices (issue for boards)
- t. SAAA- Audit information (item 12)
- u. Barclays – Account Statements
- v. LCC – Youth & Community development team – Questionnaire (circulated for replies)
- w. Play Maintain – Quotation for remedial work to basketball court (item-9)
- x. LALC – News
- y. Tower Mint LTD- Sales items
- z. LALC - training session on Emergency planning/Community engagement (Circulated)
- aa. Barclays – Changes to savings act
- bb. Grant Thornton- Audit form for 2015-16
- cc. LALC – Training information
- dd. Wryde Croft Wind Farm – Update (circulated)

8. 8.16 To Discuss Playing Field

- a. Basketball court maintenance

Two quotes had been received for the maintenance work, council RESOLVED on the quote from Play Maintain, Clerk to arrange work.

9. 9.16 Highways:

- a. Update on outstanding matters
None
- b. New matters for report
The hedge outside Mr Eagles farm is overhanging the road.
Cllr Winch will visit and arrange to cut the hedge back.

10. 10.16 Planning:

H19-1120-15 Mr & Mrs Oddy, Orchard View Caravan Park, Broadgate

Application for removal of “28 days stay within 6 months “restriction (circulated)

Council supported this application

H19-1138-15 Mr J Whitwell, 3 Cross Road

Residential development of one dwelling (circulated)

Council supported this application

H19-0119-16 Mr N Morris, 321 Broadgate, Sutton St Edmund
New Stand-alone car port (circulated)
Council supported this application

H19-0185-16 Mr Eluin, Lutton Gate Farm, Lutton Gate
Two storey extension and alterations
Council supported this application

H019-0216-19 Mrs Thompson, Redmay Farm, Broadgate
Residential development, 2 houses with garages
Council supported this application

Approval

H19-0862-15 Mr & Mrs Proctor, Ollards Farm, Hall Gate Road
Demolition of existing dwelling and barn and erection of replacement dwelling

H19-0998-15 Mr New, Station House, French drove, Gedney Hill
Proposed extension to site curtilage and quadruple garage

H19-1138-15 Mr J Whitwell, 3 Cross Road
Residential development of one dwelling

H19-1120-15 Mr & Mrs Oddy, Orchard View Caraven Park, Broadgate
Application for removal of “28 days stay within 6 months “restriction

H19-0119-16 Mr N Morris, 321 Broadgate, Sutton St Edmund
New Stand-alone car port

Refusal: None

Enforcement Notices: None

Appeals: APP/A2525/W/15/3138266

H20-0128-15 Little Eau Solar Ltd, Southport (New Fendyke)
Installation of ground mounted photovoltaic (PV) solar arrays to provide 5MWp with transformer stations, access track and electricity substation, landscaping, fencing, security measures ,access gate and ancillary infrastructure.(11.81 hec)

11. 11.16 To Resolve on opting in or out of SAAA Audit scheme from 2017 for 5 years

Council RESOLVED to opt in to the SAAA.

12. 12.16 To adopt the following policies and procedures:

- a. Amendments to Financial Regulations
- b. Lone Worker/Social Media/ Environmental

Council RESOLVED to adopt the above policies as put before them.

District Cllr Seymour and County Cllr Webb left the meeting at 8pm.

13. 13.16 To discuss Council Pension Scheme

The Clerk informed the Council that they are following the required procedure for enrolment in the pension scheme. This has to be followed prior to opting out.

14. 14.16 Date of next meeting:

May 24th 2016 at the Village hall 7pm.

There being no more business the meeting closed at 8.10pm

Signature:

Date:

