

Minutes of the Parish Council meeting held on 28th March 2017 at Sutton St Edmund Village Hall commencing at 7.10 pm.

Cllr M Coleman in the Chair.

In Attendance Cllr C Winch, Cllr J Jarrett, Cllr M Morris, Cllr T Morris, Cllr C Hunns, District Cllr Seymour and Mrs Ripley Parish Clerk.

1. 1.17 Apologies for absence and reasons given

None

2. 2.17 To receive declarations of interest in accordance with the Localism Act 2011 and to consider any applications for dispensation.

Cllrs T & M Morris declared an interest in a planning application in item 12 and will not take part in this item.

3. 3.17 Notes of last meeting held on 22nd November 2016 to be approved as minutes

These were taken as read and Council RESOLVED to accept them as minutes.

4. 4.17 To Resolve on Co-option for vacancy of Parish Councillor

None

5. 5.17 Police matter

The Clerk informed the Council that WPCSO Toni Gordon would be leaving the area shortly and will be replaced by WPCSO Fylippa Bennett.

Items reported in the area over the last month:

Attempted theft of caravan from Broadgate

Hare Coursing, Broadgate

6. 6.17 Clerks report on outstanding matters

The Clerk reported the following:

All requested correspondence from the November meeting has been dealt with.

2017/18 precept request has been submitted to SHDC.

All allotment invoices will be sent out on 1st April.

The Clerk handed out the 2017 training dates for LALC, 2017 Council meeting dates and an updated contact list.

7. 7.17 To Resolve on joining LALC Training Scheme for 2017

Council discussed the fact that the majority of the training events being held a considerable way from Sutton St Edmund was a problem, this coupled with the time needed to attend the events led to most Councillors choosing not to attend training. It was therefore proposed not to join the scheme this year but to pay for training per event and to reassess next year as to the economic feasibility of re-joining the scheme. This was seconded and RESOLVED.

Clerk to inform LALC and to enquire as to the possibility of web training or Councillor training closer to the south of the county.

8. 8.16 Finance:

a. Items under sec 137 = None

b. Payments for approval

Date	Payee		Item	Chq No	Net	VAT	Gross
28/11/16	Mrs Ripley	T24	Wages November		£215.53		£215.53
28/12/16	Mrs Ripley	T25	Wages December		£215.73		£215.73
6/1/17	HM Rev & Cust	T26	PAYE		£161.60		£161.60
17/1/17	SLCC	T27	Subscription 2017		£57.00		£57.00
28/1/17	Mrs Ripley	T28	Wages January		£215.53		£215.53
28/2/17	Mrs Ripley	T29	Wages February		£215.73		£215.73
28/3/17	Mrs K McKinnon		Litter collection	100811	£96.00		£96.00

28/3/17	Mrs Ripley	T30	Wages March		£215.53		£215.53
28/3/17	Mrs J Ripley	T31	Expenses		£163.60		£163.60
28/3/17	T A Blackamore Ltd	T32	Ground Maintenance 2016		£680.96	£136.19	£817.15
28/3/17	LALC	T33	Training 2017		£85.00		£85.00
28/3/17	SSE Village Hall		Rent	100812	£40.00		£40.00
28/3/17	Mrs J Spriggs		War Memorial upkeep	100813	£90.00		£90.00
28/3/17	LALC	T34	Subscription 2017/18		£185.39	£7.58	£192.97

Council RESOLVED to make payments as put before them.

c. Money In: Nil

d. Bank reconciliation and spend against budget for 3rd quarter to end December 2016

Clerk handed these out for Councils attention. Cllr Jarrett checked Bank statements against the reconciliation and agreed it.

e. To sign Bank mandate form: passed to Chairman and Cllr Hunns for signature.

9. 9.17 Correspondence: To note general correspondence

- a) Sutton St Edmund Charities – Offer of grant for Defibrillator
- b) Barclays Bank – Statements
- c) LCC Highways - Update on procedure information (circulated)
- d) SHDC – Electoral Register updates
- e) SHDC- Precept request form
- f) LALC – News (circulated)
- g) SHDC – Invite to Chairman (passed to Chairman)
- h) HMRC – Information on End Tax Year
- i) LCC – Highways – work completed on damaged sign in Broadgate
- j) SHDC - D Fairchild – Work on listed tree
- k) Zurich – Insurance quotation
- l) SHDC – Electoral register update
- m) Barclays Bank – Statement
- n) SHDC – SELLP – Publication version consultation (circulated)
- o) LALC – News & Information

10. 10.17 To Discuss Playing Field

All remedial work has been completed as per minute 64.16.

11. 11.17 Highways:

- a. Update on outstanding matters
Damaged speed sign in Broadgate has been replaced.
Hedge at Bliss Farm was reported for cutting back in November 2016, Clerk to follow up.
- b. New matters for report
Large Pot hole in Broadgate opposite numbers 321 & 323
Subsidence of road on Luttongate close to number 34
Corner of Luttongate and Highstock lane broken away
Street light in Cross Rd overgrown with conifers, Cllr Hunns to inform Clerk of light number.
Road name signs missing from:
Chapel Rd at junction with Broadgate
Guanockgate at junction with Badgate

12. 12.17 Planning:

Consultation:

H19-1257-16 Mrs McCarter, 66 Broadgate (barns adjacent)

Prior approval change of use from agricultural to dwelling house (circulated)

Application Withdrawn by applicant

H19-0091-17 Mr & Mrs Ecuyer, The Hollies, 18 Broadgate

Barn conversion to holiday let (circulated)

No objection to this application

H19-0145-17 Mrs M Morris, Land off Broadgate Next to 323

Residential development (circulated)

No objection to this application

H19-0249-17 Mr & Mrs J Walsh, Lutton Gate Farm, Lutton Gate

Proposed extension (circulated)

Council supported this application

Approval :

H19-1075-16 Mr & Mrs Hughes, 323 Broadgate

Residential development (1 dwelling) Outline planning

H19-1113-16 P Freeland, The Burrow, Luttongate

Single storey annexe

Refusal:

Enforcement Notices: None

Appeals:

13. 13.17 To Discuss Defibrillator project and Resolve accordingly

Council discussed this at length, where to place the defibrillator, its safety and risk element involved. Maintenance and inspection necessary along with many other aspects.

Following these discussions, the following proposals were made:

To place a defibrillator in the Phone Kiosk belonging to the Parish Council on Broadgate, subject to the following:

All Councillors to inspect the Kiosk and report their findings in writing to the Clerk.

The Clerk be given authority to spend up to £300 on any necessary maintenance work to the Kiosk.

Clerk to contact BT to request reinstatement of the electricity supply should project go ahead.

Clerk to obtain quotations for installation of defibrillator in Kiosk.

Subject to the above, Councils choice of defibrillator supplier to be Andrew Deptford and model to be standard at a cost of £1395.00 + VAT.

All the above was seconded and RESOLVED.

14. 14.17 To elect a Councillor to be responsible for Risk assessment within the Parish

Cllr Coleman was proposed, seconded and item RESOLVED.

15. 15.17 To Discuss outcome and future of village working party and Resolve accordingly

Deferred to next meeting.

16. 16.17 Date of next meeting: May 30th 2017 at Village Hall.

There being no more business the meeting closed at 8.45pm

Signature:

Date:

