

Minutes of the Parish Council meeting held on 27<sup>th</sup> November 2014 at Sutton St Edmund Village hall commencing at 7.00pm.

Cllr S Morris in the Chair.

In Attendance, Cllr Coleman, Cllr Rogers, Cllr Hunns, Cllr Ramkaran, Cllr M Morris County Cllr Webb and Mrs J Ripley Parish Clerk.

1) **64.14 Apologies:**

District Cllr Seymour & PCSO Harrington sent their apologies.

2) **65.14 Declarations of interest & dispensations in accordance with Localism Act 2011:**

Dispensation granted by the clerk to Cllrs M Morris to take part in future budget and precept discussions and resolutions to May 2015.

**Cllr Rogers entered the meeting 7.05 pm**

3) **66.14 Declaration of acceptance of office**

Cllr M Morris signed her declaration and the Clerk gave her copies of the councils Regulations, S/O , Code of Conduct and Policies.

4) **67.14 The Notes from the last meeting:**

The notes of the meeting held on 23<sup>rd</sup> September 2014 were taken as read, approved and signed by the chairman.

5) **68.14 Police Matters**

Lincolnshire Police circular on Restorative Justice was discussed and it was proposed to put this item on the agenda for the Parish meeting in March.

6) **69.14 Clerks Report**

All requested correspondence from September's meeting has been dealt with  
Allotment rent invoices were sent out on 1<sup>st</sup> October and a reminder letter was sent to Mr Coles last week.

Barclays Mandate for signature changes was submitted on 25/10/14, due to Barclays incompetence, they have still not been changed even though the Clerk was assured they had been on several occasions. Following a complaint the council has been awarded £30 compensation and the mandate will be fast tracked.

7) **70.14 To RESOLVE on registering the Parish Council with the Information Commissioner**

Council RESOLVED on this item.

8) **71.14 Finance**

a. Payments under sec 137

None

b. Payments for approval

Date	Payee	Ref	Item	Chq No	Net	VAT	Gross
30/9/14	James Chadwick	T17	Paint over graffiti bus shelter		£35.00		£35.00
8/10/14	HM Rev & Customs	T18	PAYE		£156.60		£156.60
28/10/14	Jane Ripley	T19	Wages Oct		£208.92		£208.92
27/11/14	Jane Ripley	T20	Expenses		£83.60		£83.60
27/11/14	FLP	T21	Play Inspection Report		£40.00	£8.00	£48.00

27/11/14	Spalding Rectory Feoffees		Allotment Rent	100793	£375.00		£375.00
27/11/14	Mrs K McKinnon		Litter collection	100794	£96.00		£96.00
27/11/14	Information Commissioner		Data Protection Registration	100795	£35.00		£35.00
27/11/14	Mrs J Spriggs		War Memorial upkeep annual	100796	£90.00		£90.00
27/11/14	Sutton St Edmund Hall		Rent annual	100797	£50.00		£50.00
27/11/14	Cllr Hunns		Mileage allowance	100798	£52.20		£52.20

Council RESOLVED to make payments as put before them.

c) The Clerk handed out the second quarter bank reconciliation and Cllrs Hunns and Coleman checked this against bank statements.

d) The Clerk handed out sheet showing the half year spend against budget

#### **9) 72.14 Correspondence**

- a. SHDC – Copies of meeting agendas and minutes
- b. LCC – Library consultation ( circulated prior to meeting)
- c. FLP – Maintenance Quotation (item 10)
- d. Lincolnshire Police – Restorative Justice ( circulated)
- e. Grant from District Council (item 10)

#### **10) 73.14 To Discuss Playing Field**

a. Inspection of the playing field and equipment was proposed, seconded and RESOLVED as follows:

- January Cllr Hunns
- February Cllr M Morris
- March Cllr S Morris
- April Cllr Rogers

b. District Cllr Seymour has given the Parish a grant of £700 towards the painting of the bus shelter , the teenage shelter and goal post for 2015 from SHDC.

c. The need for a replacement dog bin at the playing field and for one in the village itself was discussed. It was proposed for the clerk to get prices and contact District Councillor Seymour to see if a further grant could be made, this was seconded and RESOLVED.

d. The Clerk voiced the need for measures to be in place should a piece of play equipment become damaged and have to be taken out of use. Following a discussion it was proposed for Cllr S Morris to be contacted if this occurred and he would immediately put restrictive tape around equipment and photograph for insurance purposes, this was seconded and RESOLVED

#### **11) 74.14 Highways**

a. Update on outstanding matters

Sue Cooper from Highways has sent reply on the resurfacing of Guanockgate. The intention is for ongoing patching work with surface dressing next summer.

b. New matters for report.

Cllr Hunns reported large pot holes in Guanockgate – she will report these to Highways.

Cllr Rogers reported a faulty street light, Cllr Hunns informed council she had already reported this to SHDC.

Cllr S Morris requested the road sweeper and gully sucker for the Village length of Broadgate, clerk to deal.

**12) 75.14 Planning:**

**Consultation:** None

**Approval**

H19-0622-14 Mr Pickersgill, 305 Broadgate

Proposed domestic garage conversion to annexe

**Refusal:** None

**Enforcement Notices:** None

**Appeals:** None

**13) 76.14 To elect a Parish Council representative for the Poores Charity**

Cllr Hunns was proposed, this was seconded and RESOLVED.

**14) 77.14 To adopt Data Protection Policy**

This item was RESOLVED

**15) 78.14 To RESOLVE on Council Expenses policy**

This item was RESOLVED

**16) 79.14 To Discuss and Resolve on Parish Meeting Agenda**

Items proposed, seconded and RESOLVED for agenda:

- Lincolnshire Police Restorative Justice
- Ragwort problem in Parish
- Future of telephone Kiosk

**17) 80.14 Report on Wryde croft Wind farm meeting (Cllr Morris)-report attached**

Cllr M Morris presented the report to Council and answered questions.

**18) 81.14 Date of next meeting: March 3rd 2015 8pm (following Parish Meeting)**

Clerk handed out meeting dates to May 2015

**19) 82.14 To resolve on whether the council should move into closed session for discussion of the following agenda items, on the grounds of confidentiality.**

This was RESOLVED.

**20).83.14 Clerks appraisal- report from Cllr Coleman**

Cllr Coleman informed the council that this would be an ongoing item between the clerk and himself due to the scale of setting up the system. It was hoped that over the following year all items would be put in place for this to be carried out annually in September.

**21). 84.14 To Resolve on 2015/16 Budget and Precept**

Following a lengthy discussion it was proposed to set the precept at £5622.00, equalling a 5% increase on last year. This was seconded and RESOLVED.

There being no further business the meeting was declared closed at 8.35pm

Signed :

Chairman

Dated:

