

Sutton St Edmund Parish Council

Jane Ripley
Clerk

Braemar
231 Broadgate
Sutton St Edmund
Spalding Lincs

20th March 2018

Dear Councillor

You are hereby summoned to attend the meeting of the above Council to be held at the Village Hall Sutton St Edmund on March 27th at the close of the Parish Meeting. The business to be dealt with at the meeting is listed below in the agenda.

There will be a 15-minute public forum when members of the public may ask questions or make a short statement to the Council and your attendance is also requested during this period.

Yours Faithfully

Jane Ripley

AGENDA

- 1. Apologies for absence and reasons given**
- 2. To receive declarations of interest in accordance with the Localism Act 2011 and to consider any applications for dispensation.**
- 3. Notes of last meeting held on 8th February 2018 to be approved as minutes**
- 4. To Resolve on applications for co-option to Parish Council**
- 5. To Elect Vice Chairman**
- 6. Police matters**
 - a. Speedwatch (Cllr Coleman)
- 7. Clerks report on outstanding matters**
- 8. Finance:**
 - a. Items under sec 137
 - b. Payments for approval

Date	Payee	Ref	Item	Chq No	Net	VAT	Gross
13/12/17	J Heanes	T26	Install Defibrillator		£175.00	£35.00	£210.00
18/12/17	Topknot	T27	Phone Kiosk Maint		£160.00		£160.00
28/12/17	SLCC	T28	2018 Subscription		£65.00		£65.00
28/12/17	Mrs J Ripley	T29	Wages Dec		£217.80		£217.80
8/1/18	HMRC	T30	PAYE		£163.20		£163240
28/1/18	Mrs Ripley		Wages Jan		£217.60		£217.60
28/2/18	Mrs Ripley		Wages Feb		£217.80		£217.80
27/3/18	Mrs J Spriggs		War Memorial maintenance	100818	£90.00		£90.00
27/3/18	SSE Village Hall		Rent 2017	100819	£40.00		£40.00
27/3/18	LALC		Subscription 2018		£222.79	£44.56	£267.35
27/3/18	Mrs J Ripley		Expenses				

27/3/18	Mrs McKinnon		Litter collection	100820	£72.00		£72.00
27/3/18	Mrs Ripley		Wages March		£217.80		£217.80

c. Money In:

d. Bank reconciliation and spend against budget for 3rd quarter to end December 2017

9. Correspondence: To note general correspondence

- a. Cllr Winch - Resignation
- b. SHDC – Electoral register
- c. Barclays Bank – Statements
- d. County Cllr Pepper – Newsletter (circulated)
- e. John Hayes MP – Confirm receipt of Councils letter
- f. ICO – Certificate of registration
- g. EMAS – Confirmation of Defibrillator registration
- h. Application for co-option to Council
- i. SHDC – Parish percept request
- j. LALC – GDPR update (item
- k. John Hayes MP _ reply to Councils letter
- l. LALC – 2018 training programme
- m. SHDC- Consultation on Budget (circulated)
- n. HMRC – PAYE instructions
- o. Cllr Pepper – Newsletter (circulated)
- p. SSE Village Hall Committee – reply to Councils letter
- q. LCC Highways –Notification of temporary Footpath closure
- r. LCC - Highways- Walkabout invite (circulated)
- s. Items of Correspondence from Mr M Hill, Councils Solicitor (item-
- t. Items of correspondence from Longstaff – Re- Survey (item –
- u. NALC – GDPR Tool Kit (circulated)
- v. LALC – update on DPO (circulated)
- w. Came & Co – Ice and snow information (Circulated)
- x. SHDC – Sports Assessment Survey
- y. Longstaff – Terms of engagement
- z. SSE Village Hall – notification of new committee
- aa. HMRC – Finishing Tax Year

10. Playing Field

- a. Update Inspection Rota
- b. To Resolve on enhancement and improvements to play equipment following feedback from parishioners

11. Highways:

- a. Update on outstanding matters
Update on junction of Broadgate/South Eau Bank (Cllr Coleman)
- b. New matters for report

12. Planning:

Consultation:

- H19-1181-17 Mr E Ward, Kadona, 60 Guanockgate Rd
Proposed garages and workshop (domestic use)(Circulated)
- H19-0136-18 Mr Broker, Coronation Ave, Throckenholt
3 bedroom dwelling (circulated)

Approval:

H19-0807-17 Mr Johnson & Miss Husband, 241 Broadgate

Proposed extension and alteration (circulated)

H19-1181-17 Mr E Ward, Kadona, 60 Guanockgate Rd

Proposed garages and workshop (domestic use)

Refusal:

Enforcement Notices: None

Appeals: None

13. To Resolve on Parish Council representatives for Poores Charity and Village Hall Committee

14. Defibrillator project

- a. To Resolve on inspection rota
- b. To Resolve on Parish Introduction & Training session

15. To Discuss Reform of Data Protection Legislation and Resolve accordingly

16. To discuss Village Hall Lease and Resolve accordingly

- a. Report on meeting with Village Hall Committee (Cllr Coleman)
- b. Report on meeting with Mossop & Bowser Solicitors (Cllr Coleman)

17. Update on Parish Council Face Book Page – Cllr Coleman

18. To adopt the following policies:

- Equality and Diversity Policy
- Safeguarding Policy

19. To Resolve on Subscribing to LALC Training scheme for 2018

20. Date of next meeting: May 22nd 2018 at Village Hall

21. To Resolve for the council to move into closed session for discussion of the following agenda items. Due to the confidential nature of the business to be transacted