

## **Minutes of the Parish Council Meeting held on 17<sup>th</sup> July 2019**

### **Sutton St Edmund Parish Council held at SSE village hall.**

Present: Clls M.Coleman, K.Bowman, A.Savage and M.O’Kane Parish Clerk  
Mrs.C.Mackenzie

County Councillor N.Pepper. 1 member of public.

#### **1. Welcome.**

Cllr Coleman welcomed everyone.

#### **Public forum for 15 mins.**

#### **2. Apologies for absence.**

a. Apologies received from Cllr Hunns, reasons given and accepted by all.

#### **3. Declarations of interest.**

a. None received.

#### **4. Vacancies.**

a. There are two vacant seats on the Parish Council.

#### **5. Notes of the Annual Parish Council Meeting held on 15<sup>th</sup> May 2019 to be accepted as the minutes.**

a. Proposed by Cllr Bowman and seconded by Cllr Savage that these be accepted. Resolved to accept these minutes.

#### **6. Police matters.**

a. No Police report had been given.

#### **7. Financial matters.**

a. The financial report had been circulated. It was proposed by Cllr O’Kane and seconded by Cllr Bowman that these figures be accepted. Resolved to accept these figures.

#### **8. Administration.**

a. It was agreed by all to send invoices to one allotment holder by Royal Mail signed for letter. As the tenant had been late each time the rents were due.

#### **9. Village hall.**

a. The committee was waiting to hear from a funder as to whether they had been successful as the funds applied for, are to replace the windows in the village hall. The ‘tea party’ had been cancelled due to lack of support. But lots of other events had been planned. The 1940’s evening was very good and well attended. Friday nights throughout September are quiz nights with prizes.

#### **10. Playing field.**

- a. Youngsters were given a questionnaire to fill out as to what play equipment they would like installed. Cllrs would seek various quotes from companies.
- b. The ROSPA play equipment inspection is due in August.

**11. Highways matters.**

- a. County Cllr Nigel Pepper was to contact Highways regarding an area of pavement which was dangerous.
- b. The static speed indicator device was no longer working. Clerk to report to Highways.

**12. Planning.**

- a. The latest planning applications had been circulated and comments made on the SHDC portal.

**13. Correspondence.**

- a. Any correspondence received had been included within the agenda.

**14. Date of the next meeting.**

- a. To confirm the date if the next meeting as Wednesday 25<sup>th</sup> September 2019

**15. Councillors reports and items for inclusion at the next meeting.**

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere in the agenda and to raise items for future agendas.

**16. To resolve whether to move into closed session.**

- a. None.

Meetings closed at 8pm.